## Susquehanna County Commissioners October 12, 2022 Agenda

Commissioner called the Meeting to order at a.m. in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

**Moment of Silence** 

Present: Commissioners Arnold, Hall, and Herschel. Commissioner Hall joined via phone.

**Employee Years of Service Recognition: 5 Year Incremental Anniversaries:** 

John Gazillo Maintenance 5 Years
Paul Sieben SCCF 5 Years

Levi Schmidt SCCF 5 Years

Public Comment on agenda and non-agenda items:

1. Motion by Commissioner to close public comment. Second Commissioner

2. Motion by Commissioner to approve the minutes of the September 28, 2022 Commissioners' Meeting, with the change to Motion #13 – start date of October 6, 2022. Second Commissioner

3. Motion by Commissioner to recess the Commissioners Meeting and open the Salary Board Meeting.
Second Commissioner

Returned to Commissioners Meeting at a.m.

- 4. Motion by Commissioner to ratify or approve the following:
- Cash Disbursement Journal dated 9/29/2022 for \$131,161.71 for General Expenses
- Cash Disbursement Journal dated 10/7/2022 for \$237,489.81 for Net Wages
- EFTPS dated 10/7/2022 for \$79,862.52 for Federal Payroll Taxes
- Electronic Payment dated 10/7/2022 for \$23,937.91 for Employee Retirement
- Electronic Payment dated 10/7/2022 for \$10,312.64 for State Withholding

- Electronic Payment dated 10/7/2022 for \$985.26 for PA SCDU
- Cash Disbursement Journal dated 10/05/2022 for \$421,050.30 for General Expenses
- Cash Disbursement Journal dated 10/4/2022 for \$105,985.74 for Children & Youth
- Cash Disbursement Journal dated 9/30/2022 for \$200,000.00 for Susquehanna County Housing Authority for ERAP 2 Second Commissioner
- 5. Motion by Commissioner to approve the following seminar and travel requests:
- Scott Aylesworth, EMA, Basic Public Information Officers Course, Allentown, PA, 11/9/222 11/10/2022, Total Cost \$430.00, Cost to County \$430.00.
- Rachel Carrico, Recorder of Deeds, Annual Fall PRODA Meeting, State College, PA, 10/11/2022 – 10/12/2022, Total Cost \$204.13, Cost to County \$204.13.
   Second Commissioner
- 6. Motion by Commissioner to ratify and approve an addendum to the contract with Zito Business to perform conduit work and repair, at a total cost not to exceed \$7,775.00, per the recommendation of Stephen Janoski, Director of IT/GIS Coordinator.

Second Commissioner

- 7. Motion by Commissioner to ratify and approve entering into a contract with Strollo Architects, Orlando, FL, for a needs, space, and condition assessment on the Susquehanna County Correctional Facility, at a total cost not to exceed \$40,000.00, effective September 29, 2022.

  Second Commissioner
- 8. Motion by Commissioner to approve entering into a Memorandum of Understanding between the District Attorney's office and the Blue Ridge School District for the school resource officer program and funding, effective for school year 2022-2023.

**Second Commissioner** 

- 9. Motion by Commissioner to appoint Loren Stone, Montrose, to the Susquehanna County Economic Development Advisory Board, effective through December 31, 2022.

  Second Commissioner
- 10. Motion by Commissioner to ratify and accept the resignation of Bradley Ellsworth from the position of Director of 911, effective October 7, 2022, per Rebekah Hubbard, Chief Clerk.

  Second Commissioner
- 11. Motion by Commissioner to ratify and approve the appointment of Ryan Tator to the position of Acting Director of 911/Public Safety and GIS Database Analyst, \$30.00 per hour, effective October 3, 2022, per the recommendation of Rebekah Hubbard, Chief Clerk.

  Second Commissioner

- 12. Motion by Commissioner to ratify and acknowledge the transfer of John Karakash from the position of Corrections Sergeant/Shift Commander to the open, full-time, non-union position of Deputy Warden, \$59,000 per year, effective October 11, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of the Prison Board. Second Commissioner
- 13. Motion by Commissioner to ratify and approve the transfer of Michelle Collett from the position of Corrections Officer to the open, full-time, non-union position of Corrections Sergeant/Shift Commander, \$19.28 per hour, effective October 10, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiaramonte. Second Commissioner
- 14. Motion by Commissioner to approve Resolution 2022-07, authorizing the filing of an application for 2022 CDBG Block Program Funds by Susquehanna County Housing Authority.

  Second Commissioner
- 15. Motion by Commissioner to approve Resolution 2022-08, Fair Housing Resolution.

  Second Commissioner
- 16. Motion by Commissioner to approve Resolution 2022-09, Notice of Section 504 Officer and Process for Grievance.

  Second Commissioner
- 17. Motion by Commissioner to approve Resolution 2022-10, Residential Anti-Displacement and Relocation Assistance Plan.

  Second Commissioner
- 18. Motion by Commissioner to approve Proclamation 2022-35, Proclaiming October 17-20, 2022, as National Business Women's Week in Susquehanna County. Second Commissioner
- 19. Motion by Commissioner to approve Proclamation 2022-36, Proclaiming October 24, 2022, as World Polio Day in Susquehanna County.

  Second Commissioner
- 20. Motion by Commissioner to approve Proclamation 2022-37, Proclaiming Susquehanna County Supporting Operation Green Light for Veterans.

  Second Commissioner
- 21. Motion by Commissioner to close the Commissioners' Meeting Second Commissioner

Commissioner declared the Commissioners' Meeting adjourned at a.m.