

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and Herschel, President Judge Legg, and District Attorney O’Malley.

Motion by Commissioner Hall to appoint Sheriff Benedict as Chairman.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to appoint Commissioner Hall as Vice-Chairman.  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by President Judge Legg to approve the minutes of the December 5, 2023, Susquehanna County Prison Board Meeting.  
Second by District Attorney O’Malley. Ayes: Sheriff Benedict, Commissioner Hall and Herschel, President Judge Legg, District Attorney O’Malley. Abstain: Commissioner Darrow. Motion Carried.

Prison Census:

December 2023 Prison Census			
Prisoners	Male	Female	Total
Total Population	38	9	47
Regular Inmates	38 (0 State)	9 (0 State)	47 (0 state)
Average Daily Population	42	8	50
Average Length of Stay	16	18	17
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	5 4 Recycle Center 1 Trustee Kitchen/0 Laundry	2 1 Trustee kitchen/1 laundry	7
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	1 (1 Wyoming)	1
Boarded Out	1 (1 Wyoming)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
-----------	-----------	-----------	-------

Corrections Officers	27	4	31
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden’s December 2023 report on the Jail Census and Personnel Report.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by President Judge Legg to ratify and approve the transfer of Charles Olsommer from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, no change in pay, effective December 14, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the hiring of Rolly Miller, Hallstead, to the open, part-time, union-eligible position of Corrections Officer, Grade 4, effective January 2, 2024, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.  
Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of December 2023 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 450.00
Fines and Court fees	\$ 1,150.48
Domestic Relations	\$200.00
Boarding – Out	\$210.00

Public Comment: None  
Warden provided update on DOC training and that Sergeants will be switching to 12 hours shifts soon.

Motion by Commissioner Hall to close the Prison Board Meeting.  
Second by District Attorney O’Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:33 am.

Attest:

Approved:

\_\_\_\_\_  
Rebekah Hubbard, Chief Clerk

\_\_\_\_\_  
Lance Benedict, Chairman

IJ 02-24  
2/6/2024

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and Herschel, and President Judge Legg.

Motion by Commissioner Hall to approve the minutes of the January 2, 2024, Susquehanna County Prison Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Prison Census:

January 2024 Prison Census			
Prisoners	Male	Female	Total
Total Population	37	14	51
Regular Inmates	36 (1 State)	14 (0 State)	51
Average Daily Population	36	15	51
Average Length of Stay	20	16	18
Recidivism Rate			
Work Release Inmates	3	1	4
County Work Program	6 4 Recycle Center 1 Trustee Kitchen/1 Laundry	1 1 Trustee kitchen	7
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	6 (1 Wyoming)	1
Boarded Out	1 (1 Wyoming)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	23	3	26
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden’s January 2024 report on the Jail Census and Personnel Report.  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the termination of Marie Travis from the position of Corrections Officer, effective January 2, 2024, per the recommendation of Warden Vincent Chiamonte.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to ratify and approve the termination of Marcus Shaver, from the position of Corrections Officer, effective January 12, 2024, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Elizabeth Smith from the position of Corrections Sergeant/Shift Commander, effective January 15, 2024, per Warden Vincent Chiamonte.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the termination of Melissa McCloskey from the position of Corrections Sergeant/Shift Commander effective January 17, 2024, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to ratify and approve the transfer of Ian Smith from the position of full-time Corrections Officer to the open, full-time, non-union eligible position of Corrections Sergeant/Shift Commander, Grade 6, effective January 22, 2024, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Karl Hummel from the position of full-time Corrections Officer to the open, full-time, non-union eligible position of Corrections Sergeant/Shift Commander, Grade 6, effective January 22, 2024, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second By Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to ratify and approve the termination of Jacob Lucas from the position of Corrections Officer effective January 30, 2024, per the recommendation of Warden Vincent Chiamonte.

Second By Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Ethan Hitchcock from the position of Corrections Sergeant/Shift Commander, effective February 14, 2024, per Warden Vincent Chiamonte.

Second By Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the transfer of Jason Smith from the position of full-time Corrections Officer to the open, full-time, non-union eligible position of Corrections Sergeant/Shift Commander, Grade 6, effective February 14, 2024, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second By Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to ratify and approve, the transfer of Rolly Miller from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, no change in pay, effective January 25, 2024, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second By Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestics for the month of January 2024 was approximately:

Wyoming County	\$ 8,400.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 250.00
Fines and Court fees	\$ 780.00
Domestic Relations	\$200.00

Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio.

Public Comment:  
The Warden reports that training for officers is ongoing and he is currently preparing the general information report for the State.  
A member of the public mentioned the idea of a therapeutic music program and the importance of it. The Warden informed her to bring details to the Jail Board.

Motion by Commissioner Hall to close the Prison Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:34 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 03-24  
3/12/2024

Commissioner Hall called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, and Herschel, President Judge Legg, and District Attorney O’Malley.

Motion by Commissioner Herschel to approve the minutes of the February 6, 2024, Susquehanna County Prison Board Meeting.  
Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Prison Census:

February 2024 Prison Census			
Prisoners	Male	Female	Total
Total Population	31	13	44
Regular Inmates	31	13	44
Average Daily Population	34	15	49
Average Length of Stay	19	21	20
Recidivism Rate			
Work Release Inmates	5	1	6
County Work Program	4 3 Recycle Center 1 Trustee Kitchen	1 1 Trustee Laundry	5

Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	2 (2 Wyoming)	2
Boarded Out	1 (1 Wyoming)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	1 (1 304 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	22	5	27
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden’s February 2024 report on the Jail Census and Personnel Report.  
 Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by President Judge Legg to ratify and approve the termination of RaeLyn Jennings from the position of Corrections Officer, effective February 7, 2024, per the recommendation of Warden Vincent Chiamonte.  
 Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and accept, with regret, the resignation of Charles Olsommer from the position of Corrections Officer, effective February 25th, 2024, per Warden Vincent Chiamonte.  
 Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by President Judge Legg to ratify and approve the hiring of Ethan Hitchcock, Montrose, to the open, full-time, union-eligible position of Corrections Officer, Grade 4, effective February 27, 2024, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.  
 Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Carol Strohl, Montrose, to the open, part-time, union-eligible position of Corrections Officer, Grade 4, effective March 4, 2024, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.  
 Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by President Judge Legg to ratify and approve the hiring of Avery Wiese, Conklin, NY to the open, part-time, union-eligible position of Corrections Officer, Grade 4, effective March 6, 2024, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.  
 Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Samuel Cosmello, III, New Milford, to the open, part-time, union-eligible position of Corrections Officer, Grade 4, effective March 6, 2024, with a six-month probationary period and benefits according to the

Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiaramonte.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to ratify and approve the hiring of Darcia Mason, Hop Bottom, to the open, part-time, union-eligible position of Corrections Officer, Grade 4, effective March 11, 2024, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiaramonte.  
Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by President Judge Legg to ratify and approve the hiring of Kristi Tedesco, Montrose, to the open, part-time, union-eligible position of Corrections Officer, Grade 4, effective March 11, 2024, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiaramonte.  
Second by Commissioner Hall Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestics for the month of February 2024 was approximately:

Wyoming County	\$ 10,220.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 420.00
Fines and Court fees	\$ 725.00
Domestic Relations	\$ 50.00
Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio	

Public Comment:  
Warden commented that they are working with maintenance to prepare the building for the next inspection. Additionally, there were various trainings in the process of being set up and that there has been an increase in staffing.

Motion by Commissioner Hall to close the Prison Board Meeting.  
Second by District Attorney O’Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 9:34 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 04-24  
4/2/2024

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and Herschel.

Motion by Commissioner Hall to approve the minutes of the March 12, 2024, Susquehanna County Prison Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Prison Census:

March 2024 Prison Census			
Prisoners	Male	Female	Total
Total Population	34	16	50
Regular Inmates	34	16	50
Average Daily Population	35	13	48
Average Length of Stay	19	16	18
Recidivism Rate			
Work Release Inmates	5	1	6
County Work Program	4 2 Recycle Center 1 Trustee Kitchen/1 Laundry	0 0 Trustee Laundry	4
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	3 (3 Wyoming)	3
Boarded Out	1 (1 Wyoming)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	1 (1 304 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	1	1	2
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	24	5	29
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden’s March 2024 report on the Jail Census and Personnel Report.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the candidates below for hiring or transfer, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

NAME	ADDRESS	POSITION	GRADE	EFFECTIVE DATE
Keith Kunkle	Great Bend	P/T Corrections Officer	4	3/21/2024
Tyler Stone	Dalton	P/T Corrections Officer	4	4/2/2024
Madison Severcool	Montrose	P/T Corrections Officer	4	4/2/2024
Carol Strohl	Great Bend	Transfer to F/T Corrections Officer	4	3/28/2024



Avery Weise	Conklin, NY	Transfer to F/T Corrections Officer	4	3/28/2024
Samuel Cosmello	New Milford	Transfer to F/T Corrections Officer	4	3/28/2024
Darcia Mason	Hop Bottom	Transfer to F/T Corrections Officer	4	4/4/2024
Kristi Tedesco	Montrose	Transfer to F/T Corrections Officer	4	3/28/2024

Motion by Commissioner Hall to ratify and accept, with regret, the resignation of Victoria Jordan from the position of Corrections Officer, effective March 5, 2024, per Warden Vincent Chiaramonte.  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the resignation of Jennifer Gallagher from the position of Corrections Officer, effective March 13, 2024, per Warden Vincent Chiaramonte.  
Second by Commissioner Herschel Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic Relations for the month of March 2024 was approximately:

Wyoming County	\$ 3,640.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 1,110.00
Fines and Court fees	\$ 1,722.00
Domestic Relations	\$ 50.00
Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio	

Public Comment: None

Deputy Warden Karakash provided update on training and that the Maintenance Department is working on minor improvements for the next inspection.

Motion by Commissioner Hall to close the Prison Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:31 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 05-24  
5/8/2024

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and Herschel, President Judge Legg, and District Attorney O’Malley.

Motion by Commissioner Hall to approve the minutes of the April 2, 2024, Susquehanna County Prison Board Meeting.  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Prison Census:

April 2024 Prison Census			
Prisoners	Male	Female	Total

Total Population	39	7	46
Regular Inmates	37 (2 pending Transfer to State)	7	44 (2 pending)
Average Daily Population	38	12	50
Average Length of Stay	19	16	18
Recidivism Rate			
Work Release Inmates	2	0	0
County Work Program	4 2 Recycle Center 1 Trustee Kitchen/1 Laundry	0	4
Boarded In	2 (1 Wyoming, 0 Wayne, 0 Lack.)	2 (2 Wyoming)	3
Boarded Out	1 (1 Wyoming)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	1 (1 304 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	1	1	2
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	27	5	32
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's April 2024 report on the Jail Census and Personnel Report.  
 Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the candidates below for hiring or transfer, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.  
 Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

NAME	ADDRESS	POSITION	GRADE	EFFECTIVE DATE
Jeffrey Tedesco	Montrose	P/T Corrections Officer	4	4/24/2024
Samantha Warner	Montrose	P/T Corrections Officer	4	4/3/2024

Motion by Commissioner Hall to ratify and accept, with regret, the resignation of Samuel Cosmello from the position of Corrections Officer- Full Time, effective March 5, 2024, per

Warden Vincent Chiamonte.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Vincent Chiamonte from the position of Warden/Outreach Supervisor, effective May 8, 2024, per Sheriff Lance Benedict.  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to rescind the previously approved motion to hire Madison Severcool to the open part-time union eligible position of Corrections Officer, per the recommendation of Warden Vincent Chiamonte.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestics for the month of April 2024 was approximately:

Wyoming County	\$ 4,340.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 1,120.00
Fines and Court fees	\$ 1,907.00
Domestic Relations	\$ 50.00
Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio	

Public Comment:

Warden Chiamonte gave an update that staffing has improved. Additionally, they will be conducting back-to-basics training for all staff and that the Lieutenant completed his Cell Extraction training to conduct training for the officers at our facility.  
Discussion was had about Tomorrows Neighbors coming to the jail to conduct counseling with inmates that are scheduled to go to State Prison. It was determined that future research needed to take place before a decision was made.

Motion by Commissioner Hall to close the Prison Board Meeting.  
Second by District Attorney O’Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:35 am.

Attest:	Approved:
<div>Rebekah Hubbard, Chief Clerk IJ 06-24 6/4/2024</div>	<div>Lance Benedict, Chairman</div>

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and Herschel, and President Judge Legg.

NOTE: An Executive Session was held by the Jail Board on May 15, 2024, to discuss personnel matters. At the conclusion of Executive Session, motions were as follows:  
Motion by Commissioner Hall to make a hiring offer to Gordon Traveny for the open position of Warden/Outreach Support. Per the recommendation of Sheriff Lance Benedict.  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the minutes of the May 7, 2024, Susquehanna County Prison Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Prison Census:

May 2024 Prison Census			
Prisoners	Male	Female	Total
Total Population	43	6	49
Regular Inmates	43 (0 pending Transfer to State)	6	49 (2 pending)
Average Daily Population	43	8	51
Average Length of Stay	18	18	18
Recidivism Rate			
Work Release Inmates	1	0	1
County Work Program	5 2 Recycle Center 2 Trustee Kitchen 1 Laundry	0	5
Boarded In	1 (1 Wyoming, 0 Wayne, 0 Lack.)	1 (1 Wyoming)	2
Boarded Out	1 (1 Wyoming)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	1 (1 304 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	28	2	30
Sergeants	4	0	4
Cooks	1	0	0
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden’s May 2024 report on the Jail Census and Personnel Report.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the candidates below for hiring or transfer, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte:  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

NAME	ADDRESS	POSITION	GRADE	EFFECTIVE DATE	TYPE
Jeffrey Tedesco	N/A- Transfer	From P/T Corrections Officer to F/T Corrections Officer	4	5/2/2024	Ratify & Approve
Tyler Stone	N/A – Transfer	From P/T Corrections Officer to F/T Corrections Officer	4	5/16/2024	Ratify & Approve
Keith Kunkle	N/A – Transfer	From P/T Corrections Officer to F/T Corrections Officer	4	4/18/2024	Ratify & Approve

Motion by Commissioner Hall to ratify and approve the hiring of Gordon Traveny, Falls, to the open, full-time position of Warden/Outreach Supervisor, Grade 12, effective June 3, 2024, with six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Sheriff Lance Benedict.  
Second By Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to ratify and approve the termination of Amy Adams from the position of Full-Time, Corrections Officer/Cook effective May 24, 2024, per Deputy Warden John Karakash.  
Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of April 2024 was approximately:  
Wyoming County \$ 3,570.00

Lackawanna County \$ 0.00

Wayne County \$ 0.00

Room/Board fees \$ 300.00

Fines and Court fees \$ 425.00

Domestic Relations \$ 0.00

Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio

Public Comment:  
Sheriff Lance Benedict welcomes the new warden. Warden Traveny introduces himself and thanks The Board for the opportunity. Judge Legg asks for follow up conversation about Tomorrow’s Neighbors. It is determined that Sheriff benedict will work with the Judge and Warden to continue getting information on whether this program will work for Susquehanna County or not.

Motion by Commissioner Hall to close the Prison Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:35 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 07-24  
7/2/2024

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and Herschel, President Judge Legg, and District Attorney O’Malley.

Motion by Commissioner Hall to approve the minutes of the June 4, 2024, Susquehanna County Prison Board Meeting.  
Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Prison Census:

June 2024 Prison Census			
Prisoners	Male	Female	Total
Total Population	58	12	70
Regular Inmates	58 (3 Pending Transfer to State)	12	70 (3 Pending)
Average Daily Population	47	11	58
Average Length of Stay	18	14	17

Recidivism Rate			
Work Release Inmates	1	0	1
County Work Program	6 3 Recycle Center 2 Trustee Kitchen 1 Laundry	0	6
Boarded In	1 (1 Wyoming, 0 Wayne, 0 Lack.)	3 (1 Wyoming)	4
Boarded Out	1 (1 Wyoming)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	1 (1 304 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	24	2	28
Sergeants	5	0	5
Cooks	1	0	1
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden’s June 2024 report on the Jail Census and Personnel Report.  
 Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the candidates below for hiring or transfer, all with a six-month probationary period, per the recommendation of Warden Gordon Traveny:  
 Second by Commissioner Darrow. Ayes: Sheriff Benedict, Commissioner Hall, Commissioner Darrow, Commissioner Herschel, and President Judge Legg. Abstain: District Attorney O’Malley. Motion Carried.

NAME	ADDRESS	POSITION	GRADE	RATE	EFFECTIVE DATE	BENEFIT DETAILS	TYPE
Gerardo Reyes	Towanda	F/T Sergeant/Shift Commander	6	19.38/hr	6/27/2024	County Policy Manual	Ratify & Approve

Motion by Commissioner Darrow to ratify and approve the termination of Samantha Warner from the position of full-time Corrections Office, effective May 31, 2024, per Deputy Warden John Karakash.  
 Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the termination of Avery Wiese from the position of full-time Corrections Officer, effective June 12, 2024, per Warden Gordon Traveny.  
 Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to ratify and approve the termination of Tyler House from the position of full-time Corrections Office, effective June 25, 2024, per Warden Gordon Traveny.  
 Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the termination of Sean MacDonald from the position of full-time Corrections Officer, effective June 20, 2024 per Warden Gordon Traveny.  
 Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestics for the month of June 2024 was approximately:

Wyoming County	\$ 3,570.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 190.00
Fines and Court fees	\$ 500.00
Domestic Relations	\$ 60.00
Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio	

Public Comment:  
Warden Traveny gave an update on current training. He is also working on getting overtime and forces down.

Motion by Commissioner Hall to close the Prison Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:32 am.

Attest:	Approved:
<hr/> Rebekah Hubbard, Chief Clerk	<hr/> Lance Benedict, Chairman

IJ 08-24  
8/6/2024

Sheriff Benedict called the meeting to order at 9:00 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, and Herschel, and President Judge Legg.

Motion by Commissioner Hall to approve the minutes of the July 2, 2024, Susquehanna County Prison Board Meeting.  
Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Prison Census:

July 2024 Prison Census			
Prisoners	Male	Female	Total
Total Population	50	9	59
Regular Inmates	50 (0 pending Transfer to State)	9	59 (0 pending)
Average Daily Population	52	11	63
Average Length of Stay	19	16	19
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	5 2 Recycle Center 2 Trustee Kitchen 1 Laundry	0	5
Boarded In	1 (1 Wyoming, 0 Wayne, 0 Lack.)	3 (3 Wyoming)	4
Boarded Out	2 (2 Wyoming)	0	2
Weekend Inmate(s)	0	0	0

Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	1 (1 304 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	23	1	24
Sergeants	5	0	5
Cooks	1	1	1
Interns	0	0	0

Motion by Commissioner Herschel to approve the Warden’s July 2024 report on the Jail Census and Personnel Report.  
Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the candidates below for hiring or transfer, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

NAME	ADDRESS	POSITION	GRADE	RATE	EFFECTIVE DATE	TYPE
Matthew Benjamin	Endicott, NY	P/T Corrections Officer	4	\$16.47	7/31/2024	Ratify & Approve
Pedro Lara	Susquehanna	P/T Corrections Officer	4	\$16.47	8/8/2024	Approve
Jason Teets	Montrose	P/T Corrections Officer	4	\$16.47	8/6/2024	Approve

Motion by Commissioner Hall to ratify and approve the termination of Jeffrey Tedesco from the position of Full-Time Corrections Officer, effective July 8, 2024 per Warden Gordon Traveny.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to accept, with regret, the resignation of Patricia Lewis from the position of Full-Timme Corrections Office, effective August 1, 2024, per Warden Gordon Traveny.  
Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation/retirement of Joanne Wisner from the position of Full-Time Corrections Office, effective August 15, 2024, per Warden Gordon Traveny.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to approve the termination of Evan Miller from the position of Full-Time Corrections Officer, effective July 31, 2024, per Warden Gordon Traveny.  
Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestics for the month of July 2024 was approximately:

Wyoming County	\$ 4,060.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 150.00
Fines and Court fees	\$ 540.00



Domestic Relations\$ 120.00

Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio

Public Comment:

Warden reported that they are still doing interviews for open positions and commends all current employees for showing up and doing their best work. Member of the public inquired about the current status of the Case Manager position since the former person in that position resigned. Commissioner Herschel gave an update that they are trying to decide if the position should stay within NEPA Community Healthcare or move to Trehab. They hope to make that decision within the week and hopefully have someone hired within the month. Additionally there was conversation about ensuring there was communication and coordination with inmates that were being released and being follow up on release plans once they are out. Judge Legg said that he will speak with the Chief of Probation to see if they can coordinate better follow up.

Motion by Commissioner Hall to close the Prison Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:39 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 09-24  
9/3/2024

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and Herschel, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Hall to approve the minutes of the August 6, 2024, Susquehanna County Prison Board Meeting.  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Prison Census:

August 2024 Prison Census			
Prisoners	Male	Female	Total
Total Population	43	9	52
Regular Inmates	43 (0 pending Transfer to State)	9	52 (0 pending)
Average Daily Population	43	8	51
Average Length of Stay	18	14	16
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	5 2 Recycle Center 1 Trustee Kitchen 1 Laundry	1 1 Trustee Kitchen	6
Boarded In	1 (1 Wyoming)	0	1
Boarded Out	2 (2 Wyoming)	0	2
Weekend Inmate(s)	0	0	0

Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	1 (1 304 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	2	0	2
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	19	4	23
Sergeants	5	0	5
Cooks	1	0	1
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden’s August 2024 report on the Jail Census and Personnel Report.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the candidates below for hiring or transfer, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

NAME	ADDRESS	POSITION	GRADE	RATE	EFFECTIVE DATE	TYPE
Hailee Lothamer	Endicott, NY	P/T Corrections Officer	4	\$16.47	8/15/2024	Hire
Christopher St. Clair	Montrose, PA	P/T Corrections Officer	4	\$16.47	8/28/2024	Hire

Motion by Commissioner Hall to ratify and approve the termination of Kristi Tedesco from the position of Full-Time Corrections Officer, effective August 5, 2024 per Warden Gordon Traveny.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the termination of Matthew Benjamin from the position of Part-Time Corrections Officer, effective August 8, 2024, per Warden Gordon Traveny.  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation/retirement of Mandy Houghton from the position of Full-Time Corrections Officer/Cook, effective October 15, 2024, per Warden Gordon Traveny.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestics for the month of August 2024 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 1750.00
Room/Board fees	\$ 420.00
Fines and Court fees	\$ 880.00
Domestic Relations	\$ 120.00
Boarding – Out: \$770.00 - Calculated in with the income from Wyoming County on a 1 for 1 ratio	

Public Comment:  
Warden Traveny updated the Board that the employees will be receiving NARCAN training

in September and that the Training Lieutenant will getting certified to become an instructor to train new employees when they come in.

Motion by Commissioner Hall to close the Prison Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:31 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 10-24  
10/1/2024

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioner Darrow, and Herschel, and President Judge Legg.

Motion by President Judge Legg to approve the minutes of the September 3, 2024, Susquehanna County Prison Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Prison Census:

September 2024 Prison Census			
Prisoners	Male	Female	Total
Total Population	45	10	55
Regular Inmates	45 (1 pending Transfer to State)	10	55 (1 pending)
Average Daily Population	44	10	54
Average Length of Stay	19	16	21
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	4 2 Recycle Center 1 Trustee Kitchen 1 Laundry	1 1 Trustee Kitchen	5
Boarded In	1 (1 Wayne)	3 (3 Wyoming)	4
Boarded Out	2 (2 Wyoming)	0	2
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	1 (1 304 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	21	3	24

Sergeants	5	0	5
Cooks	1	0	1
Interns	0	0	0

Motion by Commissioner Herschel to approve the Warden’s September 2024 report on the Jail Census and Personnel Report.  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the candidates below for hiring or transfer, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

NAME	ADDRESS	POSITION	GRADE	RATE	EFFECTIVE DATE	TYPE
Michael Sodan	Hallstead	P/T Corrections Officer	4	\$16.47	9/30/2024	Hire
Jason Slater	Montrose	Corrections Officer/Cook	4	\$16.47	9/30/2024	Hire
Jason Teets	N/A	From P/T Corrections Officer to F/T Corrections Officer	4	\$16.47	9/5/2024	Transfer
Christopher St. Clair	N/A	From P/T Corrections Officer to F/T Corrections Officer	4	\$16.47	9/19/2024	Transfer

Boarding-in/income/fines/ Domestics for the month of August 2024 was approximately:

Wyoming County	\$ 2,100.00
Lackawanna County	\$ 0.00
Wayne County	\$ 1,680.00
Room/Board fees	\$ 370.00
Fines and Court fees	\$ 1,070.00
Domestic Relations	\$ 120.00
Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio	

Public Comment:

Positive feedback was given on the newly opened Resurrection House. Commissioner Herschel gave an update on the vacant Case Manager position.

Motion by President Judge Legg to close the Prison Board Meeting.  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:36 am.

Attest:

Approved:

SarahRae Sisson, Deputy Chief Clerk

Lance Benedict, Chairman

NO MEETING IN NOVEMBER

IJ 11-24  
12/3/2024

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Darrow, and Herschel, President Judge Legg, and District Attorney O’Malley.

Motion by Commissioner Darrow to approve the minutes of the October 1, 2024, Susquehanna County Prison Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Prison Census:

November 2024 Prison Census

Prisoners	Male	Female	Total
Total Population	48	13	61
Regular Inmates	48 (0 pending Transfer to State)	13	61 (0 pending)
Average Daily Population	35	9	44
Average Length of Stay	18	16	18
Recidivism Rate			
Work Release Inmates	1	0	1
County Work Program	6 3 Recycle Center 2 Trustee Kitchen 1 Laundry	0 0 Trustee Kitchen	6
Boarded In	0 (0 Wayne)	4 (4 Wyoming)	4
Boarded Out	3 (1 Wyoming 2 Wayne)	0	3
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	1 (1 304 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	19	5	24
Sergeants	4	0	4
Cooks	1	1	2
Interns	0	0	0

Motion by President Judge Legg to approve the Warden’s November 2024 report on the Jail Census and Personnel Report.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to approve the candidates below for hire with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

NAME	ADDRESS	POSITION	GRADE	RATE	EFFECTIVE DATE
Casmer Bielby	Kirkwood, NY	P/T Corrections Officer	4	\$16.47	10/17/2024
Gregory White	Jessup	P/T Corrections Officer	4	\$16.47	10/24/2024
Mackenzie Bennett	Montrose	P/T Corrections Officer	4	\$16.47	10/28/2024
Michael Potter	Brackney	P/T Corrections Officer	4	\$16.47	11/4/2024
Travis St. Clair	Montrose	P/T Corrections Officer	4	\$16.47	11/4/2024

Motion by Commissioner Darrow to approve the candidates below for transfer with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

NAME	TRANSFER	GRADE	RATE	EFFECTIVE DATE
Mandy Houghton	F/T Corrections Officer/Cook to P/T Corrections Officer/Cook	4	\$19.06	10/16/2024

Madison Kenny	F/T Corrections Officer to P/T Corrections Officer	4	\$16.92	10/31/2024
Casmer Bielby	P/T Corrections Officer to F/T Corrections Officer	4	\$16.47	10/31/2024
Gregory White	P/T Corrections Officer to F/T Corrections Officer	4	\$16.47	11/28/2024
Mackenzie Bennett	P/T Corrections Officer to F/T Corrections Officer	4	\$16.47	11/28/2024
Travis St. Clair	P/T Corrections Officer to F/T Corrections Officer	4	\$16.47	11/28/2024
Michael Potter	P/T Corrections Officer to F/T Corrections Officer	4	\$16.47	11/28/2024

Motion by Commissioner Herschel to approve the termination of the below list of employees, per Warden Gordon Traveny:  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

NAME	POSITION	EFFECTIVE DATE
Tyler Stone	F/T Corrections Officer	10/4/2024
Pedro Lara	P/T Corrections Officer	10/4/2024
Hailee Lothamer	F/T Corrections Officer	10/4/2024
Nicholas Phillips	F/T Corrections Officer	10/10/2024
Michael Sodan	P/T Corrections Officer	10/15/2024

Motion by President Judge Legg to accept, with regret, the resignation of Ian Smith from the position of Sergeant/Shift Commander, effective November 1, 2024, per Warden Gordon Traveny.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of November 2024 was approximately:

Wyoming County	\$ 4,270.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 390.00
Fines and Court fees	\$ 550.00
Domestic Relations	\$ 240.00
Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio	

Public Comment:

Warden comments that training and interviews continue as normal. He also states that Office Administrator, Christine Harder recently reached 30 years of employment with the County. An update was given that Wayne County increased their rates to \$118 per day. Commissioner Herschel gave update that the Case Management position would be transferring from NEPA Community Health to Trehab.

Motion by District Attorney O’Malley to close the Prison Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:38 am.

Attest:

Approved:

\_\_\_\_\_  
Rebekah Hubbard ,Chief Clerk

\_\_\_\_\_  
Lance Benedict, Chairman

