

SB 25-01
01/08/2025

Commissioner Hall called the Salary Board meeting to order at 9:06 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner McNamara to close public comment.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow approve the minutes of the December 18, 2024 Salary Board.

Second by Treasurer Wescott. Ayes: Hall, Darrow, and Wescott. Abstain: McNamara. Motion Carried.

Motion by Commissioner Darrow to acknowledge the changes in salary and benefits for the following Bargaining Units:

Court Appointed
Professional Residual
Probation
Residual

Second by Treasurer Wescott. Ayes: Unanimous. Motion Carried.


Motion by Commissioner Darrow to change the position of the full-time, non-union Fiscal Office Manager from hourly to salary, no change in pay, effective January 9, 2025, per the recommendation of Suzanne Swart, Director of Children and Youth Services. Second by Treasurer Wescott. Ayes: Unanimous. Motion Carried.

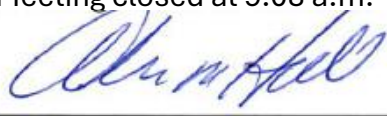
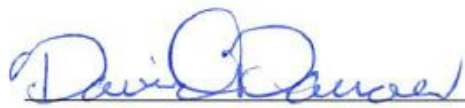
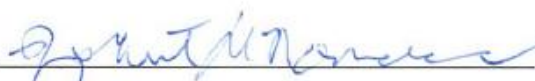
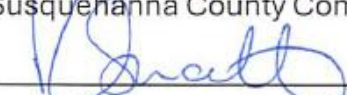
Motion by Commissioner Darrow to add the additional responsibilities of part-time IT Application Support/Trainer to the GIS Technician job description, with an additional \$1.00 per hour for the additional responsibilities, effective January 9, 2025, per the recommendation of Stephen Janoski, Director of IT/GIS Coordinator. Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to close the Salary Board Meeting. Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:08 a.m.

ATTEST:


Rebekah Hubbard, Chief Clerk




Susquehanna County Commissioners

Susquehanna County Treasurer

SB 25-02
01/22/2025

Commissioner Hall called the Salary Board meeting to order at 9:01 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner McNamara to close public comment.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the minutes of the January 8, 2025 Salary Board.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to create the full-time, non-union position of Director of Planning/Agricultural Easement Program Director, grade 7, 54,982.40 per year, effective January 23, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to eliminate the full-time, non-union position of Director of Planning, effective January 23, 2025.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to eliminate the part-time, non-union position of IT Application Support/Trainer, effective January 23, 2025.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to close the Salary Board Meeting.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:03 a.m.



ATTEST:


Rebekah Hubbard, Chief Clerk
Susquehanna County Commissioners
Susquehanna County Treasurer

SB 25-03

03/12/2025

Commissioner Hall called the Salary Board meeting to order at 9:05 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott, District Attorney O'Malley

Public Comment on Agenda Items: None

Motion by Commissioner Darrow to close public comment.

Second by Commissioner McNamara. Ayes: Unanimous. Motion carried.

Motion by Commissioner McNamara to approve the minutes of the January 22, 2025 Salary Board.

Second by Commissioner Darrow. Ayes: Unanimous. Motion carried.

Motion by Commissioner Darrow to create the part-time, non-union position of Assistant District Attorney, grade S9, salary \$50,000.00 per year, with a six-month

probationary period and benefits according to the County Policy Manual, per the recommendation of Marion O'Malley, District Attorney.


Second by Commissioner McNamara. Ayes: Unanimous. Motion carried.

Motion by Commissioner McNamara to close the Salary Board Meeting.

Second by Commissioner Darrow

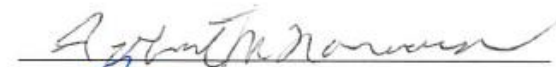
Commissioner Hall declared the Salary Board Meeting closed at 9:06 a.m.


ATTEST:


Rebekah Hubbard, Chief Clerk






Susquehanna County Commissioners


Susquehanna County Treasurer

SB 25-04

3/26/2025

Commissioner Hall called the Salary Board meeting to order at 9:01 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner Darrow to close public comment.

Second by

Motion by Commissioner McNamara to approve the minutes of the March 12, 2025 Salary Board meeting.

Second by

Motion by Commissioner Darrow to create the full-time, non-union position of Inmate Management Coordinator, grade S9, effective March 26, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to create the full-time, non-union position of Jail Accounts Manager, grade 4, effective March 26, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.

Second by Commissioner Hall. Ayes: Hall, Darrow, Wescott. Nay: McNamara. Motion Carried.

Motion by Commissioner McNamara to create the full-time, non-union position of Deputy Inmate Management Coordinator, grade 7, effective March 26, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

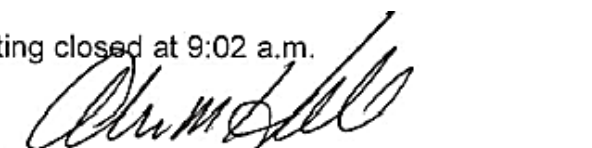
Motion by Commissioner Darrow to create the full-time, non-union position of Office Manager/Paralegal for the District Attorney's office, grade 7, effective March 26, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of District Attorney Marion O'Malley.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to close the Salary Board Meeting.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:02 a.m.



SB 25-05
4/9/2025

Commissioner Hall called the Salary Board meeting to order at 9:01 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner Darrow to close public comment.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to approve the minutes of the March 26, 2025 Salary Board meeting.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to eliminate the list of positions below, effective April 23, 2025, per the recommendation of the Commissioners:

Position Title	# of Positions	Position Type	Union/Non-Union
Corrections Officer	30	Full-time	Union
Corrections Officer	10	Part-time	Union
Corrections Sergeant/Shift Commander	6	Full-time	Non-Union
Corrections Officer/Cook	2	Full-time	Union
Corrections Officer/Cook	1	Part-time	Union
Training/Operations Lieutenant	1	Full-time	Non-Union
Deputy Warden	1	Full-time	Non-Union
Warden	1	Full-time	Non-Union

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to create one part-time, non-union position for the Domestic Relations Hearing Officer, \$34,351.06 annually, effective May 1, 2025, with benefits according to the County Policy Manual, per the recommendation of President Judge Jason Legg.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the changes to the Miscellaneous Compensation Schedule (Mental Health Hearing Officer \$350/case), effective April 9, 2025.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to create one part-time, non-union position for the Juvenile Dependency Hearing Officer, \$15,346.65 per year, effective April 9, 2025, with benefits according to the County Policy Manual.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to eliminate the full-time, non-union position of Hearing Master/Officer, effective May 1, 2025.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to close the Salary Board Meeting.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:03 a.m.

ATTEST:


Rebekah Hubbard, Chief Clerk




Susquehanna County Commissioners

Susquehanna County Treasurer

SB 25-06
4/23/2025

Commissioner Hall called the Salary Board meeting to order at 9:01 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott, Sheriff Lance Benedict

Public Comment on Agenda Items: None

Motion by Commissioner McNamara to close public comment.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the minutes of the April 9, 2025 Salary Board meeting.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to eliminate the full-time, non-union position of DA Office Manager, effective April 23, 2025, per District Attorney Marion O'Malley.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

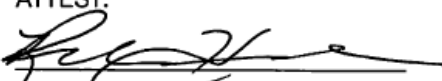
Motion by Commissioner Darrow to create one full-time, non-union position of Deputy Corporal, Grade 7, effective May 1, 2025, with benefits according to the County Policy Manual, per the recommendation of Sheriff Benedict.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

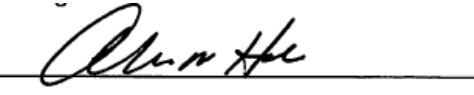
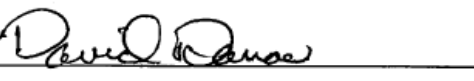
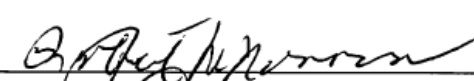
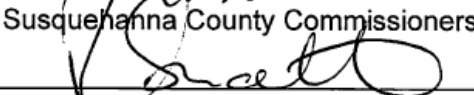
Motion by Commissioner McNamara to eliminate 41 non-union, part-time Substitute SRO positions and 8 non-union, full-time SRO positions, effective May 31, 2025.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to close the Salary Board Meeting.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:02 a.m.

ATTEST:


Rebekah Hubbard, Chief Clerk




Susquehanna County Commissioners

Susquehanna County Treasurer

SB 2
5/14

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner McNamara to close public comment.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the minutes of the April 23, 2025 Salary Board meeting.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to approve the elimination of the following positions:
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Position Title	# of Positions	Position Type	Union/Non-Union	Effective Date	Per the Recommendation of
Jail Secretary	1	Full-time	Union	5/14/2025	Rebekah Hubbard, Chief Clerk
Deputy Sheriff	1	Part-time	Non-Union	5/14/2025	Sheriff Lance Benedict
Deputy Sheriff – Recruit	2	Full-time	Non-Union	5/14/2025	Sheriff Lance Benedict
Security Guard/Deputy Recruit	1	Full-time	Non-Union	5/14/2025	Sheriff Lance Benedict
County Detective/Task Force	20	Part-time	Non-Union	5/14/2025	Commissioners
County Detective/Task Force Drug	20	Part-time	Non-Union	5/14/2025	Commissioners
County Detective/Task Force DUI	20	Part-time	Non-Union	5/14/2025	Commissioners
911 Coordinator	1	Full-time	Non-Union	5/16/2025	Rebekah Hubbard, Chief Clerk
911 Operations Officer/Training & QA Manager	1	Full-time	Non-Union	5/15/2025	Rebekah Hubbard, Chief Clerk

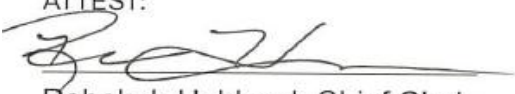
Motion by Commissioner Darrow to create one full-time, non-union position of Director of 911/QA Manager, grade 11, effective May 14, 2025, with benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.



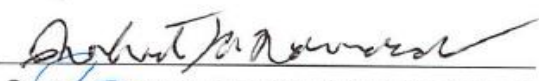

Motion by Commissioner McNamara to create one full-time, non-union position of Deputy Director of 911/Training Manager, grade 10, effective May 14, 2025, with benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to close the Salary Board Meeting.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:02 a.m.

ATTEST:


Rebekah Hubbard, Chief Clerk




Susquehanna County Commissioners

Susquehanna County Treasurer

SB 25-
5/28/2025

Commissioner Hall called the Salary Board meeting to order at 9:23 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner McNamara to close public comment.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the minutes of the May 14, 2025 Salary Board meeting.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to eliminate the part-time, non-union position of Administrative Assistant to Chief Probation Officer – Grants/PCCD Reporting, effective May 28, 2025, per President Judge Legg.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

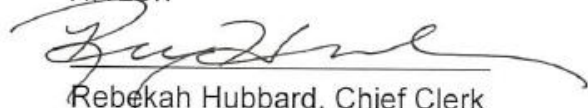
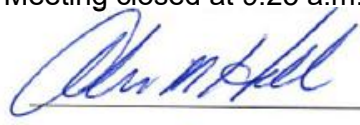

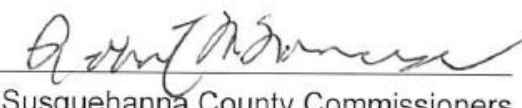
Motion by Commissioner Darrow to create four part-time, non-union positions of County Detective/Task Force, \$20.00 per hour, effective May 28, 2025, per the recommendation of District Attorney Marion O'Malley.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to add the County Detective/Task Force job title and duties to 3 Deputy Sheriff Positions.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to add County Detective/Task Force job title and duties to the Chief Deputy Sheriff position.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to close the Salary Board Meeting.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:25 a.m.

<p>ATTEST:</p>  <p>Rebekah Hubbard, Chief Clerk</p>	   <p>Susquehanna County Commissioners</p>
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SB 25-09
6/11/2025

Commissioner Hall called the Salary Board meeting to order at 9:01 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner McNamara to close public comment.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the minutes of the May 28, 2025 Salary Board meeting.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to create one full-time, non-union position of Office Administrator for Children and Youth Services, grade 7, effective June 11, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Suzanne Swart, Director of Children and Youth Services.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to create one full-time, non-union position of Executive Director of the Reentry Coalition/Alternative and Transitional Programming, grade 12, effective June 11, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to correct an error in the start rate/grade for the 911 Shift Supervisor/TAC Officer and the 911 Shift Supervisor/CAD Manager to a grade 9, retroactive to January 1, 2025.

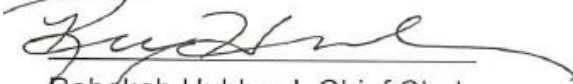
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to close the Salary Board Meeting.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:02 a.m.

ATTEST:


Rebekah Hubbard, Chief Clerk






Susquehanna County Commissioners

SB 25-10

6/25/2025

Commissioner Hall called the Salary Board meeting to order at 9:08 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott, and Acting Coroner Jessica Chiaramonte

Public Comment on Agenda Items: None

Motion by Commissioner Darrow to close public comment.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to approve the minutes of the June 11, 2025 Salary Board meeting.

Second by Commissioner Darrow. Ayes: Hall, Darrow, McNamara, Chiaramonte. Abstain: Wescott. Motion Carried.

Motion by Commissioner Darrow to create one part-time, non-union position of part-time Death Investigator/Deputy Coroner, grade 3, \$16.04 per hour, with on-call once per month from Friday at 5pm to Monday at 7am, \$186.00 on-call pay, effective June 25, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Jessica Chiaramonte, Acting Coroner.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to eliminate two part-time Deputy Coroner positions, effective June 25, 2025, per the recommendation of Jessica Chiaramonte, Acting Coroner.


Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

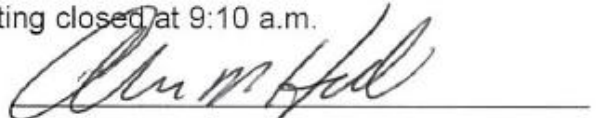
Motion by Commissioner Darrow to close the Salary Board Meeting.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:10 a.m.

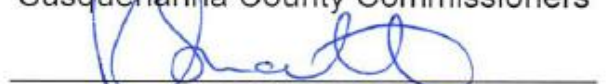
ATTEST:


Rebekah Hubbard, Chief Clerk






Susquehanna County Commissioners


Susquehanna County Treasurer