

**Susquehanna County Planning Commission**  
**Tentative Agenda – May 20, 2025**  
**7:00 PM**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Approval of Minutes** – see attached.

**IV. Communications** – See Attached Listing

**V. Public Comment**

**VI. Old Business**

**A. Subdivision and Land Development Review**

**B. Report of Finalized Conditional Approvals**

1. Leatherstocking Gate Station – Preliminary Approval.
2. Trehab/Freds Market – Conditional Preliminary Approval.
3. Community Church of Faith – Preliminary Approval.
4. Hallstead Affordable Housing – Final Approval.

**VII. New Business**

**A. Subdivision and Land Development Review**

1. PAWC – Dimock Water Treatment Facility – Land Development – Dimock Twp – see attached.

**B. Section 102.2 – Review and Comment**

**C. Subdivisions and Land Developments - Staff Actions –**

Attached Listing through May 16, 2025

**VIII. Other items of discussion**

**IX. Adjournment**

## Susquehanna County Planning Commission

April 29, 2025 Minutes

7:00 PM

- I. **Call to Order:** Chairman Richard Franks called the meeting to order at 7:00 PM. Members present included: Vice-Chairman BJ Zembrzycki, Secretary Robert Housel, John Kukowski, Joseph Kempa and John Ramsay. The absences were Chris Caterson and Brandon Cleveland. Also attending were Planning Department Director Patti Peltz. Cassidy Robinson and Logan Newton, both of LaBella. Members of the public included Gene Hubbard and Karl Gesford.
- II. **Pledge of Allegiance** The pledge of allegiance was said.
- III. **Approval of Minutes**  
J Ramsay made the motion, seconded by J Kukowski, and carried, to approve the minutes, of the March 25, 2025, Meeting.
- IV. **Communications** March 24, 2025-April 28, 2025
  1. NOI – Chesapeake Energy – GP-3- Squier Property – Springville Twp
  2. NOI – Chesapeake Energy – GP-5A- Wright W Pad – Bridgewater Twp
  3. NOI – Chesapeake Energy – GP-5A- Vandermark Pad – Dimock Twp
  4. NOI – Chesapeake Energy – GP-5A- Groover S Pad 1 – Bridgewater Twp
  5. NOI – Chesapeake Energy – GP-5A- Greenwood R Pad 1 – Dimock Twp
  6. NOI – Chesapeake Energy – GP-5A- Anderson R Pad – Auburn Twp
  7. NOI – Chesapeake Energy – Consumptive Water Use- Blaisure Jo P1 – Jessup Twp
  8. NOI – Chesapeake Energy – Consumptive Water Use- Blaisure Je P1 – Dimock Twp
  9. NOI – Chesapeake Energy – Consumptive Water Use- KelleyP P1 – Dimock Twp
  10. NOI – Chesapeake Energy – Consumptive Water Use- ChambersO P1 – Jessup Twp
  11. NOI – Coterra Energy – Consumptive Water Use- BlaisureJe P1 – Dimock Twp
  12. NOI – Coterra Energy – GP-5A- GreenwoodR P2 – Bridgewater Twp
  13. NOI – Coterra Energy – Consumptive Water Use- ChampersO P1 – Harford Twp
  14. NOA – Coterra Energy – ESCGP-4 - BlaisureJe P2 – Dimock Twp
  15. NOI – Expand Energy – Consumptive Water Use- Squire Pad 1 – Springville Twp
  16. NOI – Expand Energy – Consumptive Water Use- Kropff Pad – Jackson Twp
  17. NOI – Expand Energy – GP-5A- Nowicki Pad 1 – Oakland Twp
  18. NOI – Expand Energy – Consumptive Water Use- Hilltop NEW – Jessup Twp
  19. NOI – Expand Energy – Consumptive Water Use- Hardic – Rush Twp
  20. NOI – Expand Energy – Consumptive Water Use- Pierson 1 – Rush Twp
  21. NOI – Expand Energy – Consumptive Water Use- Nowicki – Oakland Twp
  22. NOI – Expand Energy – Consumptive Water Use- Kerr Pad 1 – Lathrop Twp
  23. NOI – Expand Energy – Consumptive Water Use- GU-Y Loomis Pad – Rush Twp
  24. NOI – Expand Energy – Consumptive Water Use- NR-05 BAC Realty – New Milford Twp
  25. NOA – GAI Consultants – First Energy - Warriner Pond Substation – Proposed New Substation – Bridgewater Twp
  26. NOA – JHA- Camp Archbald Wastewater Treatment Plant NPDES renewal – Brooklyn Twp
  27. NOA – Rettew – SWN Production – DEP Small Project permit Chapter 105– Great Bend Twp
  28. NOA – Rettew – SWN Production – GP-4 Chapter 105– Great Bend Twp
  29. NOA – Folsom Engineering – Coterra – ESCGP-4 – Busik J Pad 1 - Dimock Twp

30. NOA – Folsom Engineering – Endless Mtn Minerals – GP-104 Bluestone - Harmony Twp
31. NOA – PAWC – Major amendments to NPDES permit – Proposed replacement of Susquehanna Water Treatment Plant – Harmony Twp
32. NOI – PADEP - Gorick Bluestone – Approval BAQ-GPA/GP-9, GP3-58-090 & GP9-58-090 – Franklin Twp
33. NOA – Salsman Engineering – Dimock Twp GP-7 Chapter 105 – Wooden Road Shelp Creek Culvert Replacement – Dimock Twp
- 34.

V. **Public Comment:** There was no public comment.

## VI. **Old Business**

### A. **Subdivision and Land Development Review**

1. Trehab Associates - Fred's Market Apartments – Susquehanna Depot Borough – Revised project submission .

**To: Susquehanna County Planning Commission**

**From: Patti L. Peltz**

**Date: 04/07/2025**

**Subject: Trehab/Fred's Market Apartments**

On September 23, 2024 Trehab Associates was issued preliminary approval for Fred's Market Land Development. It consisted of a three-unit apartment complex. A lot line adjustment was completed for the lot on the same day. The lot line adjustment was completed and approved, under the premise that the addition to Fred's Market was going to be demolished, to complete the project and meet Susquehanna Depot's zoning requirements.

Due to a financial issue, the three-unit apartment complex is being reduced to a two-unit complex, and they are unable to demolish the addition to the existing Fred's Market. The new lot line runs through the addition. If they adjust the lot line back to where it originally was, they will not meet Susquehanna Depot's zoning requirements and will create a "non-conforming" lot (under 7500-sf). The zoning officer is stating they have the option to move the property line outside the addition and then ask Susquehanna Depot for a zoning variance for the 7500-sf lot.

Both lots are owned by Trehab Associates. One lot is zoned as Commercial, and one as Residential. The project manager updated 4/28/25 that Trehab Associates has found the funding to demolish the building, to move forward with the project.

Staff Recommendation: Grant Preliminary Approval of the revised plan pending demolition of the addition on Fred's Market and requiring the building be cleared from the property line or Trehab Associates produces a demolition/construction bond, to be held by Susquehanna Depot Borough, until the building is removed.

**-R Housel made the motion to accept staff recommendations. J Kempa Seconded and so carried.**

**VII. Report of Finalized Conditional Approvals – None.**

**VIII. New Business**

**A. Subdivision and Land Development Review**

1. Susquehanna County Housing Development Corporation - Hallstead Affordable Housing – Multi- Family Development –Hallstead Borough – 2021 – Requesting Final Approval.

**To: Susquehanna County Planning Commission**

**From: Patti L. Peltz**

**Date: April 7, 2025**

**Subject: Hallstead Affordable Housing – Multi-Family Development –Hallstead Borough – Final Approval**

At the May 25, 2021 meeting, the Planning Commission granted conditional preliminary approval of Susquehanna County Housing Development Corporation, Hallstead Affordable Housing multi-family development, in Hallstead Borough. Conditions were met and on June 21, 2021 they were granted preliminary approval, stating that “Final approval is required prior to putting Phase I of the development into use.”

Council of Governments issued them an occupancy permit on 03/01/2023. I reached out to Susquehanna County Housing Development Corporation, and they state all units are occupied. The site was inspected on 04/08/2025 and it is built according to the plans submitted to Susquehanna County Planning Commission.

Staff Recommendation: Grant Final Approval to Hallstead Affordable Housing.

**-R Franks made the motion to grant final approval to Hallstead Affordable Housing. R Housel seconded and so carried.**

2. Mark & Mary Williams – Williams Event Barn - Commercial Land Development – Brooklyn Twp. – Requesting Final Approval.

**To: Susquehanna County Planning Commission**

**From: Patti L. Peltz**

**Date: April 11, 2025**

**Subject: Williams Event Barn – Event Facility –Brooklyn Twp – Final Approval**

On February 25, 2025 Mark & Mary Williams were issued conditional preliminary approval for their event facility, Williams Event Barn. All conditions were met, and they were granted preliminary approval on April 9, 2025. The event facility is completed, and the owners are requesting final approval.

The staff visited the site on April 11, 2025, and found it to be developed in accordance with the approved preliminary plan.

Staff Recommendation: Grant final approval of the Williams Event Barn in Brooklyn Township.

**-J Kukowski made the motion to grant final approval to Williams Event Barn, J Ramsay seconded and so carried.**

3. Lawrence Rolnick & Kimberly Sorrentino – Residential Land Development – Dimock Twp – Requesting a variance.

**To: Susquehanna County Planning Commission**

**From: Patti L. Peltz**

**Date: 04/14/2025**

**Subject: Rolnick Sorrentino Land Development – Dimock Twp – Variance requested**

On March 20, 2023, Lawrence Rolnick & Kimberly Sorrentino submitted a land development project to build a second home on their two side by side parcels (1.553 acres & .82 acres) on Big Elk Lake. The Municipality Report Form was sent to Dimock Twp. and they returned it with no objections. Their plans have changed, and they are now building their second home on the larger lot and are requesting a variance to leave their .82-acre lot vacant. For reference, the neighboring lots on either side of their parcels are .58 acres and .40 acres.

Susquehanna County SALDO states a minimum residential lot size be 1 acre.

Staff Recommendation: Grant the variance for the .82-acre lot to remain vacant.

- **R Housel made the motion to grant the variance and J Ramsay seconded and so carried. J Kempa abstained.**

4. Community Chapel of Faith Church – Institutional Land Development – Dimock Twp.

**To: Susquehanna County Planning Commission**

**From: Patti L. Peltz**

**Date: 04/11/2025**

**Subject: Community Chapel of Faith – Land Development - Dimock Twp.**

A parcel of land in Dimock Township was donated to the Community Chapel of Faith Church. The parcel sits at the intersection of State Route 2024 and Carter Road. They have submitted a plan showing where the church will be located. The following are called to your attention:

1. Application and fees have been accepted.
2. By definition (Section 204) this is a land development. The Ordinance defines a church as an institutional use, not a commercial or industrial use. Therefore, the requirements in Article VII for commercial and industrial land developments would not apply.

3. Earth Farm Studio's and Carlo Schneller have engineered the building structure plans, and the location map for the new church.
4. The property is 2.9 acres.
5. The proposed building is 104' x 40' or 4,160 sf.
6. Council of Governments has issued a sewage permit for a holding tank.
7. There will be public water on site.
8. Dimock Township has waived the driveway permit fees that are normally charged. The Supervisors are giving the church permission to use the existing driveway off Carter Road, for the access they will need.
9. The Conservation District stated this project is under the 1-acre threshold for NPDES permit.
10. The Project Manager stated there will be an E&S Plan on site.
11. Dimock Township Supervisors were notified on April 24th, their next meeting is May 5th.

Staff Recommendation: Grant Conditional Preliminary approval to Community Chapel of Faith church, based on a favorable Municipality Report Form from Dimock Twp.

**-J Ramsay made the motion to grant Community Chapel of Faith conditional preliminary approval. R Housel seconded and so carried.**

5. Leatherstocking Gas Company - Mt. View Gate Station – Harford Twp – Industrial/Utility Land Development.

**To: Susquehanna County Planning Commission**

**From: Patti L. Peltz**

**Date: 04/15/2025**

**Subject: Leatherstocking Gas Company - Mountain View Gate Station - Industrial Land Development – Harford Twp.**

Leatherstocking Gas Company, 330 West William Street, Corning NY, has submitted an Industrial Land Development plan on April 15, 2025, to construct a small natural gas transfer station on a parcel of land leased from Nature Trade, LLC, in Harford Twp. The following items are called to your attention:

1. Application and fees have been received.
2. By definition (Section 204) this is an industrial land development, and considered a public utility project, and is a service line to Mountain View School District.
3. The gate station is required to access the existing pipeline in the area.
4. Leatherstocking will be leasing 4 acres from Nature Trade LLC in Harford Twp.
5. Disturbance area is approximately 2.54 acres.
6. The proposed building is 12'x20' and the fenced area will be 63'x70'.
7. Site development plans were prepared by Joshua King of JHA Companies.
8. Access to the site will be by way of State Route 2022.
9. The project was authorized under NPDES PAG-02 utility permit.
10. No Sewage, water or is proposed at the development.

11. Minimal lighting is proposed.
12. Harford Township was notified on April 16, 2025.

Staff Recommendation: Grant preliminary approval of the Leatherstocking Gas Company industrial land development conditioned on receipt of a copy of the NPDES PAG-02 permit from the appropriate regulating agency and receipt of the Municipality Report Form from the Harford Township Supervisors within the Commission's allowable review period.

**– R Housel made the motion to grant preliminary approval for the gate station based on receipt of a copy of the NPDES PAG-02 permit, seconded by J Ramsay and so carried.**

6. Susquehanna Transfer, LLC – Commercial Land Development – Bridgewater Township – Requesting a variance.

**To: Susquehanna County Planning Commission**  
**From: Patti L. Peltz**  
**Date: 04/10/2025**  
**Subject: Susquehanna Transfer, LLC**

On August 28, 2017, Susquehanna Transfer Facility, LLC submitted a Commercial Land Development Plan to construct an office, scale house, and warehouse building. It was their intention to use the office and scale house, followed by a warehouse building which, if approved by DEP, would be used as a waste transfer station, and is described in the approved Commercial Land Development.

On May 30, 2019, The Susquehanna County Planning Commission granted Final Approval to Susquehanna Transfer Facility, LLC, Commercial Land Development Plan. They satisfied all requirements, and the facility was approved by DEP.

They are now ready to install water tanks at their facility. The adjacent landowners surrounding the facility are the same landowners as Susquehanna Transfer, LLC, with different business names. PADEP setbacks are: 50 feet from the public roadway and 100 feet from wetlands. SALDO setbacks are 200 feet from the public roadway and 200 feet from wetlands.

I bring the following items to your attention:

1. This is located in a commercial area, there are no residential structures.

Staff Recommendations: Grant Susquehanna Transfer Station, LLC, the Susquehanna County Subdivision and Land Development Ordinance variance for the setbacks, defaulting to use the Pennsylvania Department of Environmental Protection setbacks. As the facility was already approved as being a waste transfer station and is currently operating under a PADEP permit with no violations.

- **R Housel made the motion to grant the setback variance to Susquehanna Transfer, seconded by J Kukowski and so carried.**

**B. Section 102.2 - Act 170 – Review and Comment – None.**

**C. Subdivisions and Land Developments - Staff Actions –**

### **Staff Approvals**

**March 24, 2025- April 28, 2025**

#### **ADDITIONS/ LOT LINE ADJUSTMENT**

1. Clapper, Patricia – Addition to Lands – Harford Twp- 1 Lot (2 acres)

#### **MINOR SUBDIVISIONS/ NEW LOTS**

1. Smith, Todd & Deborah – Minor Subdivision – Bridgewater Twp. – 2 lots ( 1 acre, 10 acres)
2. Osborne, Richard- Minor Subdivision – New Milford Twp – 2 lots ( 12.72 acres, 16.88 acres)
3. Bowman, Jean & Rexford – Minor Subdivision – Lathrop Twp (27.20 and 3.00 acres)
4. Roberts, Michael & Barbara – Minor Subdivision – Apolocan Twp – (27.42, 10.00 acres)
5. Arnold, Alton Estate – Minor Subdivison – Jessup Twp - (14.51, 2.00 acres)

#### **MAJOR SUBDIVISIONS**

1. none

#### **LAND DEVELOPMENT**

1. none

**BJ Zembrzycki made a motion to concur with staff actions, J Kukowski seconded, and so carried.**

**VIII. Other items of discussion: none.**

#### **IX. Adjournment**

**J Kukowski made the motion seconded by BJ Zembrzycki and carried, to adjourn the meeting at 7:24 pm.**

Minutes Prepared by:  
Patti L. Peltz Director, Susquehanna County Planning

Certified to be a true and correct copy of the minutes of the regular meeting of the Susquehanna County Planning Commission held on April 29, 2025.

Respectfully Submitted,

Robert Housel, Secretary, SCPC

#### **IV. Communication April 28, 2025 – May 16, 2025**

1. NOI – Buckeye Pipeline Company – Pipeline Inspections – Susquehanna County
2. NOA – Warner Quarry/Tract Engineering – Dragonfly Quarry – Mining Permit GP 105 – Jessup Twp
3. NOA – S McClain Stone #3 – GP to run aggregate crushing facility – Brooklyn Twp
4. NOI – Coterra A&M Hibbard Treatment Facility – DEP Approval for additional water tanks and construction of a truck loading/unloading station – Dimock Twp
5. NOI – Coterra – Consumptive Water Use – Meshoppen Creek – Springville Twp
6. NOI – Coterra – E&S Permit application/reclamation – River Lane– Great Bend Twp
7. NOI – Coterra – Consumptive Water Use – WarinerR P2 – Dimock Twp
8. NOI – Coterra – Consumptive Water Use – CarsonJ P1 – Springville Twp
9. NOI – Coterra – Consumptive Water Use – HousenickJ P1 – Rush Twp
10. NOI – Dimock Water Distribution System – NPDES Major Modification – Meshoppen Creek – Dimock Twp
11. Northeast Appalachia – 5-year Authorization BAQ-GPA & GP-5 – Remote Pigging Station – Oakland Twp
12. NOI – New Milford 2 Quarry – Non-coal surface mining reclamation & NPDES permit – New Milford Twp

**SUSQUEHANNA COUNTY**  
**PLANNING COMMISSION**

**To: Susquehanna County Planning Commission**  
**From: Patti L. Peltz**  
**Date: May 16, 2025**  
**Subject: PAWC Dimock Water Treatment Facility**

Pennsylvania American Water has submitted a land development application to construct a water treatment facility on a parcel located in Dimock Township. It will be located along State Route 3023 and 50 Meshoppen Creek Road. The following items are called to your attention:

1. This project is considered a land development for a community water supply.
2. Application and fees have been received.
3. By definition (Section 204) this is an industrial land development, and considered a public utility project, and will be a service line to Dimock Township residents for drinking water.
4. The water treatment facility is being funded by a plea agreement negotiated between the Pennsylvania Office of Attorney General and Coterra Energy.
5. It is located on a parcel of land owned by Susquehanna Realty Group I.
6. The property is located in the flood plain.
7. Total project surface is 73,181 sf or 1.68 acres, with a total impervious surface of 21,780 sf.
8. There is an existing house, garage, and an outbuilding on the property that will be demolished.
9. The proposed building will be 4,400 sf.
10. No sewage facilities are proposed, as the facility will not be staffed.
11. Site development plans were prepared by Steven Michael Kirsch of HRG.
12. Access to the site will be by way of Meshoppen Creek Road.
13. The project will require an NPDES permit modification, PADEP Chapter 106 permit, PADEP public water supply permit, and a Susquehanna County Council of Governments Flood Plain permit.
14. Approximately 6 miles of water lines will be run from the facility.
15. Dimock Township was notified on May 6, 2025.

**Staff Recommendation:** Grant preliminary approval of the PAWC Dimock Water Treatment Facility land development, conditioned on receipt of a copy of the NPDES permit modification, PADEP Chapter 106 permit, PADEP Public Water Supply permit, Council of Governments Flood Plain permit, and receipt of the Municipality Report Form from the Dimock Township Supervisors within the Commission's allowable review period.

**Staff Approvals**  
**April 28, 2025 – May 16, 2025**

**ADDITIONS/ LOT LINE ADJUSTMENT**

1. Bennett, Richard – Lenox Twp – Addition to Lands Subdivision – (51+, 10+ acres)

**MINOR SUBDIVISIONS/ NEW LOTS**

1. Lands of Welsch & Marvin – Jackson Twp – Minor Subdivision – 2 Lots (128.14, 20.58)
2. Griffin, Gerard & Kirsten – Apolacon Twp – Minor Subdivision – 2 Lots (40, 10)
3. Lands of Gana – Apolacon Twp – Minor Subdivision – 3 Lots (80.08, 13.59, 13.51)
4. Lands of Ferencik, Kovach, & Nemcek – Minor Subdivision – 2 Lots (30.52, 123.48)

**MAJOR SUBDIVISIONS**

1. None

**LAND DEVELOPMENT**

1. Williams Event Barn – Brooklyn Twp – Land Development – Final Approval
2. Leatherstocking Gate Station – Harford Twp – Industrial Land Development – Preliminary Approval
3. Trehab/Fred's Market – Land Development – Susquehanna Depot Borough – Land Development – Conditional Preliminary Approval
4. Community Church of Faith – Dimock Twp – Land Development – Preliminary Approval
5. Hallstead Affordable Housing – Hallstead Borough – Commercial Land Development – Final Approval