

**Susquehanna County Promotion and Tourism Agency**  
**Agenda – April 24<sup>th</sup>, 2023**  
**6:30 PM**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Public Comment**

**IV. Minutes**

1. Motion to accept April 5<sup>th</sup> minutes was made by Board Member \_\_\_\_\_ and second was given by Board Member \_\_\_\_\_. The motion carried.

**V. Communications**

1. National Travel and Tourism Week May 7<sup>th</sup>-13<sup>th</sup>. We have been invited to participate at the Keystone Welcome Center on I-81S

**VI. Old Business**

1. 501C Status
  1. Articles of Incorporation have been accepted by State and 501 status has been granted
2. Bank Account Status Bank account will be set up now that we have the entity number from the Department of State.

**VII. New Business**

1. Website Update
2. Marketing Tent In order to be prepared for the outdoor season, I would like to order a 10 x 10 tent with our logo on it. Total cost would be 1395.00 That includes the printed Tent, Back Wall, carry bag, table covering, tent stakes and sandbags.
  1. Board member \_\_\_\_\_ made the motion to purchase and Board member \_\_\_\_\_ seconded. The vote did/did not carry.
3. Branding Update Logo Presentation  
Board Member \_\_\_\_\_ made a motion to accept logo # \_\_\_\_\_ seconded by BM \_\_\_\_\_. The vote did/did-not carry

**VIII. Other items of discussion**

1. Promotion Possibilities
2. Current number of Business owners registered with us as of 4/20 is 71

3. **Current number of Events registered with us**
4. **Communication Specialist position**
5. **Executive Director Update**

**IX. Adjournment** Board Member \_\_\_\_\_ made the motion to adjourn at  
\_\_\_\_\_ seconded by \_\_\_\_\_. The vote carried and the meeting was adjourned.