

TAX COLLECTOR SERVICE FEES

Ordinance No. 01-18-2022

AN ORDINANCE OF HALLSTEAD BOROUGH, SUSQUEHANNA COUNTY, ESTABLISHING FEES FOR RETURN CHECK CHARGES; SERVICE CHARGE FEES FOR WAGE ATTACHMENTS BY THE TAX COLLECTOR'S OFFICE; AND SERVICE CHARGE FEE FOR CERTIFICATION AS TO THE PAYMENT STATUS OF DELINQUENT TAX STATEMENTS PREPARED BY THE TAX COLLECTOR'S OFFICE.

WHEREAS, Hallstead Borough, either through the Borough Office or the Tax Collector's Office is often paid by way of check; and

WHEREAS, on occasion those checks either are drawn on closed accounts, accounts with insufficient funds or such problems that necessitate the check being returned or not honored initially by the bank; and

WHEREAS, this type of activity will result in a fee being assessed against Hallstead Borough and/or the Hallstead Borough Tax Collector's office; and

WHEREAS, the Hallstead Borough Tax Collector's office is, on occasion required to attach wages in order to collect delinquent taxes; and

WHEREAS, the Hallstead Borough Tax Collector's office is often requested to provide individuals, firms or corporations with a statement regarding current or delinquent taxes;

NOW, THEREFORE, Hallstead Borough hereby adopts the following Ordinance.

SECTION 1 – FEES

A. RETURN CHECK FEE

1. Hallstead Borough hereby imposes a fee of \$25.00 per check being returned commencing five (5) days after the effective date of this Ordinance.

2. By further determination of this Borough, this fee shall be set from time to time by resolution, in the event the Borough determines a need to change from the initially established fee.
3. This fee will be for any check to any Borough office or organization for any purpose.
4. Fees concerning checks returned by the Tax Collector shall be deposited to the Tax Collector's General Fund, with other fees being deposited in Hallstead Borough's General Fund.

B. SERVICE CHARGES FOR WAGE ATTACHMENT

1. Hallstead Borough hereby imposes a fee of \$10.00 to be assessed by the Hallstead Borough Tax Collector's to any person, firm or corporation should the Hallstead Borough Tax Collector's Office attach any wages of a person, firm or corporation.
2. By further determination of the Borough, this fee shall be set from time to time, by resolution, in the event the Borough determines a need to change from the initially established fee.
3. Fees concerning wage attachments shall be deposited to the Tax Collector's General Fund.

C. SERVICE FEE REGARDING DELINQUENT TAX STATEMENT

1. Hallstead Borough hereby imposes a service fee of \$10.00 to be assessed to each person, firm or corporation requesting a certification as to the payment status of real estate taxes or a delinquent tax statement from the Hallstead Borough Tax Collector's Office.
2. By further determination of this Borough, this shall be set, from time to time, by resolution, in the event the Borough determines a need to change from the certification as to the initially established fee.
3. Fees concerning delinquent tax statements shall be deposited to the Tax Collector's General Fund.

D. SERVICE FEE REGARDING THE RECOUPING OF MAILING FEES

Consistent with the Local Tax Enabling Act at 53 P.S. 6920.1, the Tax Collector shall recoup actual certified mail/restricted delivery fees advanced in forwarding any 15 day written notice of taxpayer delinquency required under the Local Tax Enabling Act, and such mailing fees may be added by the Tax Collector to the delinquent amount otherwise due and recited in the taxpayer's 15 days notice.

SECTION II-SEVERABILITY

1. The provisions of the Ordinance shall be severable, and if any provision hereof shall be declared unconstitutional, illegal or invalid, such decisions shall not affect the validity of any of the remaining provisions of this Ordinance. It is hereby declared as the legislative intent of the Borough that this Ordinance would have been enacted as if such unconstitutional, illegal or invalid provisions had not been included herein.

SECTION III-REPEALER

1. All Ordinances and parts of Ordinances inconsistent herewith are repealed.

SECTION IV-EFFECTIVE DATE

This Ordinance shall become effective five (5) days after its adoption.

ENACTED AND ORDAINED THIS 19 DAY OF January 2022

HALLSTEAD BOROUGH
SUSQUEHANNA COUNTY

Attest:

By: Laura Bonner
Laura Bonner, President

Angela Zick
Angela Zick, Mayor

Attest:

Green Strike
Borough Secretary