

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and McNamara, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Hall to approve the minutes of the December 3, 2024, Susquehanna County Prison Board Meeting.
Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Prison Census:

December 2024 Prison Census			
Prisoners	Male	Female	Total
Total Population	49	15	64
Regular Inmates	49 (0 pending Transfer to State)	15	64 (0 pending)
Average Daily Population	31	10	41
Average Length of Stay	19	19	19
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	5 2 Recycle Center 2 Trustee Kitchen 1 Laundry	0	5
Boarded In	0 (0 Wayne)	3 (4 Wyoming)	3
Boarded Out	3 (1 Wyoming 2 Wayne)	0	3
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0 (0 304 Norristown)	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part- Time	Total
Corrections Officers	21	3	24
Sergeants	4	0	4
Cooks	1	1	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's December 2024 report on the Jail Census and Personnel Report.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the candidates below for hire with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:
Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

NAME	ADDRESSES	POSITION	GRADE	RATE	EFFECTIVE DATE
Devin Crandall	Kirkwood, NY	P/T Corrections Officer	4	\$16.47	12/16/2024

Motion by Commissioner Hall to approve the candidates below for transfer with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:
Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

NAME	TRANSFER	GRADE	RATE	EFFECTIVE DATE
Christopher St. Clair	Sergeant	6	\$19.38	12/12/2024

Motion by Commissioner Hall to accept, with regret, the resignation of Jason Smith from the position of Sergeant/Shift Commander, effective December 26, 2024 per Warden Gordon Traveny.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Mackenzie Bennett from the position of full-time Corrections Officer, effective January 12, 2025, per Warden Gordon Traveny.
Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of December 2024 was approximately:

Wyoming County	\$ 4,970.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 460.00
Fines and Court fees	\$ 900.00
Domestic Relations	\$ 180.00
Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio	

Public Comment: None

Motion by Commissioner Hall to close the Prison Board Meeting.
Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8: 32 am.

Attest:

Rebekah Hubbard, Chief Clerk

Approved:

Lance Benedict, Chairman

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and McNamara, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Hall to approve the minutes of the January 7, 2025, Susquehanna County Prison Board Meeting.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Prison Census:

January 2025 Prison Census			
Prisoners	Male	Female	Total
Total Population	29	4	33
Regular Inmates	29 (1 pending Transfer to State)	4	33 (1 pending)
Average Daily Population	33	6	39
Average Length of Stay	21	17	20
Recidivism Rate			
Work Release Inmates	1	0	1
County Work Program	5 2 Recycle Center 2 Trustee Kitchen 1 Laundry	0	5
Boarded In	0 (0 Wayne)	0 (0 Wyoming)	0
Boarded Out	0 (0 Wyoming 0 Wayne)	4 (0 Wyoming 4 Wayne)	4
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0 (0 304 Norristown)	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	1	0	1
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	18	3	21
Sergeants	4	0	4
Cooks	1	0	1
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's January 2025 report on the Jail Census and Personnel Report.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the candidates below for hire with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

NAME	ADDRESS	POSITION	GRADE	RATE	EFFECTIVE DATE
Amy Stankiewicz	Kingsley, PA	F/T Corrections Officer/Cook	4	\$16.47	1/30/2025

Motion by Commissioner Hall to approve the candidates below for transfer with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

NAME	TRANSFER	GRADE	RATE	EFFECTIVE DATE
Devin Crandall	From P/T Corrections Officer to F/T Corrections Officer	4	\$16.47	1/9/2025
Mackenzie Bennett	From F/T Corrections Officer to P/T Corrections Officer	4	\$16.47	1/23/2025
Carol Strohl	From F/T Corrections Officer to F/T Corrections Officer/Cook	4	\$16.47	2/2/2025

Motion by Commissioner Hall to approve the following terminations, per Warden Gordon Traveny.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

NAME	POSITION	EFFECTIVE DATE
Gregory White	F/T Corrections Officer	1/22/2025
Casmer Bielby	F/T Corrections Officer	1/27/2025
Jason Slater	F/T Corrections Officer/Cook	1/30/2025

Boarding-in/income/fines/ Domestic for the month of January 2025 was approximately:

Wyoming County	\$ 3,570.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 200.00
Fines and Court fees	\$ 200.00
Domestic Relations	\$ 120.00

Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio

Wayne County	\$6,018.00
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Public Comment:

Warden Traveny said that the Maintenance Department has been doing a great job with some renovations and upgrades to get ready for the inspection that should be happening on April 29th. Ron Colbert announced that Scranton Counseling was going to discontinue their service contract with him to provide counseling services to inmates. He stated that Scranton Counseling has full time staff that should continue to come to Susquehanna County to serve the inmates. The Warden stated that he will let the Board know if services provided are lacking or slow down.

Motion by Commissioner Hall to close the Prison Board Meeting.
Second by District Attorney Marion O'Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 9:35 am.

Attest:

Rebekah Hubbard, Chief Clerk

Approved:

Lance Benedict, Chairman

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and McNamara, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Hall to approve the minutes of the February 4, 2025, Susquehanna County Prison Board Meeting.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Prison Census:

February 2025 Prison Census			
Prisoners	Male	Female	Total
Total Population	19	4	23
Regular Inmates	19 (0 pending Transfer to State)	4	23 (0 pending)
Average Daily Population	24	1	25
Average Length of Stay	15	9	24
Recidivism Rate			
Work Release Inmates	1	0	1
County Work Program	4 1 Recycle Center 2 Trustee Kitchen 1 Laundry	0	4
Boarded In	0 (0 Wayne)	0 (0 Wyoming)	0
Boarded Out	0 (0 Wyoming 0 Wayne)	4 (0 Wyoming 4 Wayne)	4
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0 (0 304 Norristown)	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	18	5	23
Sergeants	4	0	4
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's February 2025 report on the Jail Census and Personnel Report.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the candidates below for hire with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:
Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

NAME	ADDRESS	POSITION	GRADE	RATE	EFFECTIVE DATE
Jarrett Tyler	Springville	P/T Corrections Officer	4	\$16.47	2/6/2025
Jocelyn Maskaly	New Milford	P/T Corrections Officer	4	\$16.47	2/10/2025

Motion by Commissioner Hall to accept, with regret, the resignation of Michael Potter from the position of Full-time Corrections Office, effective 3/8/2025 per Warden Gordon Traveny. Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of December, 2024 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 200.00
Fines and Court fees	\$ 200.00
Domestic Relations	\$ 60.00
Boarding – Out:	
Wayne County	\$19,107.00

Public Comment:

Warden informs that training from the Lieutenant continues as well as Maintenance Department continuing to work on upgrades (paint, floors, etc).

Motion by Commissioner Hall to close the Prison Board Meeting.
Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:31 am.

Attest:


Rebekah Hubbard, Chief Clerk

Approved:


Lance Benedict, Chairman

IJ 04-25
4/1/2025

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and McNamara, President Judge Legg, and District Attorney O'Malley.

Note: An executive session was held on March 13, 2025. The Board met and took action regarding the Susquehanna County Correctional Facility, and the decisions will be ratified in today's meeting.

Motion by Commissioner Hall to approve the minutes of the March 4, 2025, Susquehanna County Prison Board Meeting.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Prison Census:

March 2025 Prison Census			
Prisoners	Male	Female	Total
Total Population	18	4	22
Regular Inmates	18 (1 pending Transfer to State)	4	22 (1 pending)
Average Daily Population	19	1	20
Average Length of Stay	15	6	14
Work Release Inmates	1	0	1
Boarded Out	10 (0 Wyoming 10 Wayne)	4 (0 Wyoming 4 Wayne)	14

Motion by Commissioner Darrow to ratify and approve, based on the Board of Commissioners' recommendation, to close the Susquehanna County Correctional Facility effective March 28, 2025.

Second by Commissioner Hall. Ayes: Hall, Darrow, McNamara, Legg, Benedict. Naye: O'Malley. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of February 2025 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 200.00
Fines and Court fees	\$ 100.00
Domestic Relations	\$ 0.00
Boarding – Out:	
Wayne County	\$20,414.00

Public Comment:

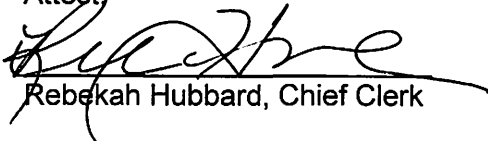
Commissioner Hall noted that this would be the final meeting of the Board as it will be dissolved due to the closing of the Correctional Facility.

Motion by Commissioner Hall to close the Prison Board Meeting.


Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:35 am.

Attest:


Rebekah Hubbard, Chief Clerk

Approved:


Lance Benedict, Chairman

IJ 05-25
5/6/2025

Commissioner Hall called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Commissioners Hall, Darrow, and McNamara, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Darrow to approve the minutes of the April 1, 2025, Susquehanna County Prison Board Meeting.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to suspend all future meetings of the Prison Board and agree to meet in accordance with the Sunshine Law as needed.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to read back the minutes of the May 6, 2025 Prison Board Meeting.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the minutes as read.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Public Comment:

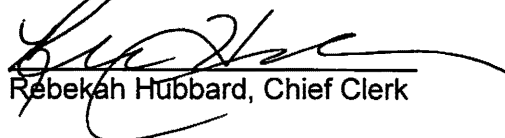
Some disappointment was expressed regarding the discontinuation of the programs at the jail due to its closure. Commissioner Hall expressed that he is hopeful that those programs will be implemented at the other jail facilities in the future.

Motion by District Attorney O'Malley to close the Prison Board Meeting.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the meeting adjourned at 8:36 am.

Attest:


Rebekah Hubbard, Chief Clerk

Approved:


Alan Hall, Vice Chairman